



**Position:** Bartender  
**Reports to:** General Manager

**Apply in person to 125 E. Palace Avenue, Santa Fe between the hours of 9:30 am & 11 am and 2 pm & 5 pm**

**Company Overview:** La Casa Sena has proudly been a local and visitor favorite in Santa Fe, New Mexico for over 30 years. We feature New American West cuisine, inspired by New Mexican influences and seasonal ingredients. We offer an award-winning wine list and a spectacular patio and outdoor bar.

**Position Summary:** La Casa Sena is seeking candidates who are dedicated to providing the highest standards of service to our guests. Our bartenders provide excellent service and great drink selections in a responsible manner.

**Compensation:** The Bartender position is an hourly position ranging from \$7.50 - \$9.00 per hour plus gratuity, based on experience.

### **Essential Functions & Responsibilities**

- Ability to provide superior customer service and communicate well with guests
- Possess a thorough knowledge of Federal and New Mexico laws and requirements for alcohol and food service
- Insure proper and safe service of alcoholic beverages and prevent any over service
- Listen to customer preferences and make drink suggestions
- Knowledge of standard drink orders and mixing procedures per restaurant policies
- Maintain professional restaurant image, including superior sanitation and cleanliness controls
- Responsible for keeping the bar area stocked and ready for customers
- Responsible for proper cash handling and credit & debit card transactions
- Must attend all mandatory in-house training, including Alcohol Service and Harassment
- Assist Manager on duty with safely opening and locking up the restaurant

### **Qualifications & Characteristics:**

- Must be 21 years or older
- Impeccable integrity, honesty and trustworthiness
- Proficiency in the following restaurant functions: alcohol service and drink preparation, sanitation, company policies and procedures.
- Computer proficiency and technical aptitude with the ability to use POS systems
- Excellent verbal and written communication skills, including the skills necessary to deal tactfully and professionally with customers, other employees, corporate and restaurant management
- Strong organizational and time management skills.

### **Working Conditions**

- Hours may vary and you must have flexible availability to work nights, weekends and holidays.
- While performing the responsibilities of this job, the employee is regularly required to stand for long periods, walk, reach with arms and perform repetitive hand and wrist motions. The position also requires bending, twisting, and lifting up to forty (40) pounds
- Regularly required to handle food and hot beverages and use hazardous equipment

### **Education & Experience:**

- High School diploma or equivalent required
- 3+ years of experience as a bartender
- Appropriate Alcohol server permit within thirty days of hire

### **La Casa Sena is an Equal Opportunity Employer**

This is not intended to be a detailed description of all tasks and job requirements. The job description is subject to change and other duties may be added or assigned at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions